

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L55 20/21

Decision	
1	Title of decision: CareFirst upgrade to Eclipse
2	Decision maker (Cabinet member name and portfolio title): Councillor Tudor Evans OBE (Leader)
3	Report author and contact details: Gary Walbridge Tel: 305253; Mob 07876397210; Email: gary.walbridge@plymouth.gov.uk
4	<p>Decision to be taken:</p> <p>It is recommended that the Leader of the Council:</p> <ul style="list-style-type: none"> • Approves the Business Case • Allocates £2,040,000 for the project into the Capital Programme funded by Service Borrowing • Authorises the procurement process for this upgrade of the Carefirst System through the DELT Shared Services processes. • Delegates the award of the contract to the Strategic Directors for Children’s Services and People.
5	<p>Reasons for decision:</p> <p>Carefirst 6 the current system that supports Children’s and Adult Social Care operations, care provider payments and client charging, is old and will no longer be supported by OLM. Given the importance of Adult and Children’s Social Care, both for discharging the Council’s statutory functions and the monies involved in paying Care Providers and charging Clients, remaining on a system that will become obsolete would become a very significant risk.</p> <p>This decision supports the upgrade of our OLM Carefirst 6 system which supports both Adults and Children’s Social Care operations to their new Eclipse platform. This represents the most cost effective upgrade option and one which not only secures the IT infrastructure of social care within Plymouth, but one that would facilitate Business Process Transformation both in the short, medium and long term.</p> <p>This upgrade will take place over 3 years and be carried out in three main phases:</p> <ul style="list-style-type: none"> • Phase 1: Children’s Services (April 21 to Mar 22) • Phase 2: Adults Services (Apr 22 to Mar 23) • Phase 3: Financial Services provided through the system (Apr 23 onwards) <p>The Capital costs for this project will be funded through service revenue and will total £2.040M and will be repaid by both Children’s and Adult Social Care on an equal split basis. Both Adults and Children’s Social Care will benefit from the enhanced functionality that the upgrade brings, which will support the discharge of the Council’s statutory functions for the next decade and beyond.</p>

6	Alternative options considered and rejected:			
	<ul style="list-style-type: none"> Remaining on Carefirst Replacement with a different market product 			
7	Financial implications:			
	The full cost is £2.04M including software and implementation costs. The capital expenditure will be financed from service borrowing split equally between Adults Social Care and Children's Social care. The cost of this is reflected within the MTFP.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:		The implementation of this system will enable effective delivery of our priority within the Corporate Plan of being a Caring Council. It is essential that quality data is held and maintained in order to deliver the objectives within this priority.	
10	Please specify any direct environmental implications of the decision (carbon impact)		No direct implications.	
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	

Scrutiny Committee name:			
Print Name:			
Consultation			
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
		(If no go to section I4)	
I3b	Which other Cabinet member's portfolio is affected by the decision?	Cllr Kate Taylor – Cabinet Member for Health and Social Care Cllr Jemima Laing – Cabinet Member for Children and Young People	
I3c	Date Cabinet member consulted	28 th January 2021	
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	<input type="checkbox"/>
		No	<input checked="" type="checkbox"/>
		Need a note of dispensation granted by the Council's Monitoring Officer.	
I5	Which Corporate Management Team member has been consulted?	Name	Craig McArdle / Alison Botham
		Job title	Strategic Director for People / Director of Children's Services
		Date consulted	13 th January 2021
Sign-off			
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS130 20/21
		Finance (mandatory)	djn.21.22.02
		Legal (mandatory)	lt/36459/310321
		Human Resources (if applicable)	
		Corporate property (if applicable)	
		Procurement (if applicable)	
Appendices			
I7	Ref.	Title of appendix	
	A	Business Case	
	B	Equalities Impact Assessment	

Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	x					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature			Date of decision	14 April 2021				
Print Name	Cllr Tudor Evans OBE, Leader							